

**Perris Elementary School District
CERTIFICATED TEACHER ON SPECIAL ASSIGNMENT (TOSA)
EVALUATION**

Employee:				School Year:			
School:				Evaluator:			
Date of Planning Conference:		Date of Observation(s):		Date of Preliminary Evaluation Conference:		Date of Final Conference:	
Status: Pre-Intern Intern Temporary Probationary Probationary II Permanent Referred to PAR: Yes No In-depth Standards: I II III IV V VI VII							

Rating: M = Meets or Exceeds Standards **P** = Partially Meets Standards **U** = Unsatisfactory
(P and/or U requires justification)

Evaluator Comments:	Employee Comments:
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Evaluator Signature:	Date:
Employee Signature:	Date:

I acknowledge that I have seen this evaluation. I understand that my signature does not necessarily mean that I agree with all of the ratings in this evaluation.

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EVALUATION ELEMENT I – <i>Teacher / Instructional Support</i>	Overall Rating	EVIDENCE/ RECOMMENDATIONS/ COMMENDATIONS
1.1 Serves as a resource in identifying appropriate strategies and interventions		
1.2 Implements district instructional initiatives		
1.3 Assists teachers in pacing, instruction, and classroom environment		
1.4 Uses the coaching cycle to provide instructional support to teachers		
1.5 Attends meetings and trainings as directed.		
1.6 Plans and implements professional development both at the district and site level		

EVALUATION ELEMENT II - <i>Community Liaison</i>	Overall Rating	EVIDENCE/ RECOMMENDATIONS/ COMMENDATIONS
2.1 Serves as a Liaison within the District		
2.2 Maintains effective communication among program participants.		
2.3 Implements communication procedures between the District Office, school sites, parents and the community		
2.4 Provides applicable materials for committee meetings		
2.5 Attends and participate in applicable committees and meetings. Communicates program information to District and site personnel.		

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EVALUATION ELEMENT III - <i>Understanding and organizing subject matter for student learning</i>	Overall Rating	EVIDENCE/ RECOMMENDATIONS/ COMMENDATIONS
3.1 Demonstrates knowledge of subject matter content and student development		
3.2 Organizes curriculum to support student understanding of subject matter		
3.3 Interrelates ideas and information within and across subject matter areas		
3.4 Develops student understanding through instructional strategies that are appropriate to the subject matter		
3.5 Uses materials, resources and technologies to make subject matter accessible to students		

EVALUATION ELEMENT IV - <i>Planning instruction and designing learning experiences for all students</i>	Overall Rating	EVIDENCE/ RECOMMENDATIONS/ COMMENDATIONS
4.1 Establishes and articulates goals for student learning		
4.2 Develops and sequences instruction, activities and materials for student learning		
4.3 Designs short-term and long-term plans to foster student learning		
4.4 Plans instruction around the adopted content standards and the frameworks		

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EVALUATION ELEMENT V - <i>Assessing student learning</i>	Overall Rating	EVIDENCE/ RECOMMENDATIONS/ COMMENDATIONS
5.1 Establishes and communicates learning goals for all students		
5.2 Collects and uses multiple sources of information appropriate to the subject matter to assess and design student learning		
5.3 Uses the results of assessments to re-think, re-teach, and reconstruct lessons		
5.4 Communicates with students, families and other audiences about student progress		

EVALUATION ELEMENT VI - <i>Developing as a professional educator</i>	Overall Rating	EVIDENCE/ RECOMMENDATIONS/ COMMENDATIONS
6.1 Reflects on teaching practice and planning professional development		
6.2 Establishes professional goals and pursues opportunities to grow professionally		
6.3 Works with communities to improve professional practice		
6.4 Works with families to impact the school improvement process		
6.5 Works with colleagues and administrators to improve professional practice		

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EVALUATION ELEMENT VII – <i>Program Coordination</i>	Overall Rating	EVIDENCE/ RECOMMENDATIONS/ COMMENDATIONS
7.1 Coordinates programs and services consistent with district goals and state and federal guidelines		
7.2 Implements instructional support programs consistent with the goals of the department		
7.3 Designs short and long term plans to foster program improvement		
7.4 Communicates program information to district, site personnel and community		